



VOLUNTEER FORM 2014/15 St. John the Baptist School



Volunteer Information

Name: _____ Email Address: _____

Oldest Child Room #: _____ Phone Number: _____

I would like to be contacted about the following opportunities:

Service In Kind Volunteer Opportunities (20 hours per family required)

<input type="checkbox"/> Popcorn Fridays (biweekly – Year Round)	<input type="checkbox"/> Recycle Programs (see description)
<input type="checkbox"/> Uniform Sale (September and/or June)	<input type="checkbox"/> Packer Booth (home Packer Games)
<input type="checkbox"/> 5K Run/Walk (October)	<input type="checkbox"/> Site Advisory Council (for 2015/16 school year)
<input type="checkbox"/> Sweet Mimis Yogurt (May)	<input type="checkbox"/> Basketball Tourney & Taco Dinner (January)
<input type="checkbox"/> Magazine Sale (September)	<input type="checkbox"/> Auction: (April)
<input type="checkbox"/> Playground Supervisor (year round)	<input type="checkbox"/> Plant Sale, Bake Sale & Brat Fry(May)
<input type="checkbox"/> Market Days /Pizza (Monthly)	<input type="checkbox"/> Spirit T-Shirts Design Contest/Sale (April/May)
<input type="checkbox"/> Fall Harvest Festival (October)	<input type="checkbox"/> Book Fair (Fall)
<input type="checkbox"/> Craft Fair/Bake Sale (November)	<input type="checkbox"/> Fruit Sale (Jan/Feb)
<input type="checkbox"/> Run For It (April)	<input type="checkbox"/> Artware (October)

Other very important opportunities: (Do NOT count toward Service-In-Kind hours)

<input type="checkbox"/> Classroom: See your child’s teacher(s)	<input type="checkbox"/> Mentor to new families
<input type="checkbox"/> Library helper (year round)	<input type="checkbox"/> Coaching (indicate preferred sport: _____)
<input type="checkbox"/> D.A.R.E. Graduation-5 TH Grade (March)	<input type="checkbox"/> Art Show
<input type="checkbox"/> Middle School Dances and events	<input type="checkbox"/> Graduation Gift (8 th Grade Parent) - (April/May)
<input type="checkbox"/> Teacher appreciation luncheon (February)	<input type="checkbox"/> School Carnival (June)
<input type="checkbox"/> Kindergarten graduation (1 st grade family to allow KN families to enjoy the event)	
<input type="checkbox"/> 8 th Grade graduation (7 th grade family to allow 8 th grade families to enjoy the event)	
<input type="checkbox"/> Office Assistance (Communication envelopes on Tuesdays year-round)	
<input type="checkbox"/> Classroom Supervisor for MAP Data Days (see description: Classroom Volunteers)	
Other Talents/Ideas/ Suggestions:	

VOLUNTEER AGREEMENT

I received a copy of the St. John the Baptist School Volunteer Handbook which included a copy of “The Diocesan Code Of Pastoral Conduct for Volunteers” dated July 13, 2005. I understand the information provided in the handbook, particularly the importance of confidentiality. I agree to the rules and guidelines contained therein. I understand that the information included on this form will be added to a school database and that I may be contacted to volunteer in the areas I have specified.

I have completed “Protecting God’s Children”, VIRTUS.

I have completed a background check through the Diocese.

Volunteer Signature: _____ Date: _____

Principal's Signature: _____ Date: _____

WAYS TO BE INVOLVED IN SJB

St. John the Baptist School offers many opportunities to get involved.

SERVICE IN KIND

Our school depends largely upon third source funding to satisfy our operating budget and provide activities and programs for the students such as classroom needs, bussing and field trips, technology, and many other important items for teachers and students that are not always in the school's budget. St. John's could not meet these financial needs without the sharing of time, talent, and treasures from all our families.

So that the service to the school is shared by all families, and to build relationships between families, **St. John's requires each family to complete a minimum of 20 fundraising service hours** each school year. Fundraising service includes any time that helps with third source funding activities. These hours actually make or save our school money. Each family may elect to buy out of their 20 hour service commitment at the rate of \$25.00 per hour. This fee must be paid prior to the end of the current school year. However, we strongly encourage each family to get involved in the SJB school community. You will find the rewards are worth your time and talent!

More information regarding "Service-in-Kind" is in the family handbook.

THE SITE ADVISORY COUNCIL

The Site Advisory Council has primary responsibility to ensure our school meets site-based fundraising requirements. The Council meets monthly, and sponsors many fundraisers throughout the school year. New ideas and opportunities are always welcome. The Council meets monthly. All are welcome to attend meetings (Please contact the President in advance for agenda planning purposes) and all are encouraged to participate in fundraising activities.

In addition to fundraising and other volunteer opportunities, the Site Advisory Council is responsible for parent/student communication; school marketing/promotion; making recommendations / supporting the Principal on matters related to school or system policy; operations, budgets and programming; liaison with GRACE on issues related to school policy, administration of school policy, school program needs and site-based fundraising; and supporting the development of extracurricular activities (e.g. grant writing.)

Anyone interested in serving on the Site Advisory Council for the 2015/16 school year, or learn more about the Council should contact the President. Your Site Advisory Council for 2014/15 includes:

Last	First	Email	Phone	Position
Bergstadt	Father	jbergstadt@sjbh.org	434-3822	Parish Priest
Torres	Manny	mtorres@sjbh.org	434-3822	Parish Deacon
Marotz	Vicki	vmarotz@gracesystem.org	434-3822	Principal
Angeli	Gina	gangeli@pathmakers-inc.com		Parish Council Liaison
Biebeau	Jessica	jessidbee@gmail.com	505-615-3770	Vice President
Blom	Amy	amyblom1@gmail.com	217-5003	Treasurer
Buckett	Jill	jbuckett@gracesystem.org	434-3822	Teacher member
Destree	Tori	kdestree1@new.rr.com	434-8030	Parish Member - no student

Draghiccio	Cindy	cdraghicchio@marykay.com	434-5949	Marketing/Technology co chair
Glosny	Kevin and Ann	kglosny@new.rr.com	662-0057	Member at large
Hackl	Mary	hackl.mary@gmail.com	822-3522	Member at large
Homel	Linda	lhommel@new.rr.com	497-2465	Member at large
Howe	Kathy	howejk@gmail.com	434-4832	Member at large
Lohmier	Jeff	jloh_abc@yahoo.com	621-6637	Secretary
Casis	Cristina	cristinacasis.sjb@gmail.com	544-4210	Fundraising Co-chair
Nelson	Tara	tnelson@gracesystem.org	434-3822	Teacher
Schmitz	Al	schmitza@schneider.com	494-8090	Marketing/Technology co chair
Vandersteen	Kay	ecalum97@yahoo.com	662-0406	Volunteer Coordinator
LaCount	Lisa	sjb@benlacount.com	544-8887	Fundraising Co-chair
Williams	Kelly	jkrs.williams@gmail.com	434-9017	Preident

VOLUNTEER OPPORTUNITIES: DESCRIPTIONS

PACKER BOOTH & PORTABLE-Packer Season

Fulfill your service hours by volunteering to work a Packer home game at the SJB Booster Club's booth & portable by serving beverages to fans in Lambeau Field. While working side by side with others from St. John's, you will be a part of this season's football excitement. This is the school's 2nd largest fundraiser. Thousands of dollars are made each season from the booth & portable to support many different facets of SJB school. Money raised goes towards physical education, music, Spanish, band, prayer group, athletics and much more. Providing a physical education as part of the everyday school curriculum is the Booster Club's first and foremost objective. All school families are asked to volunteer. Families with a child participating in SJB extracurricular sport programs are responsible for working a minimum of (1) Packer game or a monetary buyout is available as an additional fee beyond the registration fee. **Chairpersons: John and Amanda Hanley 737-2731 amanda.c.hanley@gmail.com**

Playground Supervisor- Year Round

Help is needed supervising SJB students on the playground during recess.

POPCORN FRIDAYS – Every Other Friday

2-3 Volunteers are needed every other Friday (approximately 9:00 a.m. – 11:00 a.m.) to pop the popcorn, fill popcorn bags, and deliver to the classrooms. (Eat as much as you like.) All it takes is a couple hours on a Friday morning. Take all Fridays – or whatever fits your schedule. **Chairperson:**

RECYCLE PROGRAMS – Year-round as needed

SJB participates in many recycle programs. So don't forget to save your soup labels and box tops! You use these products every day. Don't throw them away – turn them in to earn money for St. John's!

- Campbells Soup Labels- Lynn McKean chairperson
- Box Tops – Lori Dycus chairperson

***CLASSROOM VOLUNTEERS – Year round**

- Your child's teacher could use some help! *Talk to your teacher* to find out his/her needs. You can help in many capacities – a Room Parent to plan parties, etc., assist/tutor students, share your special talents and skills!
- Classroom supervisors are needed the 3rd Thursday of each month to enable teachers to attend important technology training. Contact your child's teacher if you can help!*

UNIFORM SALE

In September and June, SJB offers the opportunity to off-load your gently used uniforms that those kids outgrew OR give a home to the gently used uniforms from your fellow students. Volunteers are needed to help set up and work the annual sale. **Chairperson: Pam Tice**

MAGAZINE SALE – September

Volunteers are needed to help get materials ready for students, count and record orders, distribute prizes, and work on advertising. **Chairperson: Melissa Warden**

Market Days/Pizza _ October 7

Chairperson: Jessica Biebeau

5K RUN/WALK (Fall Frolic) – October 11

Join us in St. John's Annual 5K Run/Walk to support the school and kick off the year! Volunteers are needed to assist in directing runners, coordinating prizes, arranging the refreshment stand, promoting the event, and ensuring the safety of all participants.

Co- Chairpersons: Sarah Petoniak and Lisa Luedke

FALL HARVEST FESTIVAL – October 17

A fun event for everyone – kids' activities and a chance for parents to get to know each other! In years past it consisted of a haunted house, bouncer, and kids' games.

Volunteers are needed to coordinate the event, decorate, tear down/clean up, and lead activities. **Chairperson: Serena Magnuson**

HAUNTED HOUSE – OCTOBER 17

A haunted good time awaits those that participate in setting up and "scaring" our guests in the haunted house. This takes place the same night as the Fall Harvest Festival. It is one of our more popular events! **Chairperson: Kitty Luedke**

ARTWARE – October 20

Great holiday gift ideas with art created by your own child. Several items are available to purchase with your child's artwork displayed. All items are shipped directly to your door step! **Chairperson: Rachael Aitkin**

BOOK FAIR – October 20-28

The Scholastic book fair comes to school twice a year around parent/teacher conferences. Get a head start on your Christmas and Easter shopping, or just pick up a good book to encourage reading – or even purchase a book for your child's classroom. Volunteers are needed to assist with set up, running the book fair, cashiering, take down, etc. Shifts are flexible, generally about 2 hours. **Co-Chairpersons: Mary Hackl and Rachael Aitkin**

***TEACHER APPRECIATION LUNCHEON –January**

During Catholic Schools Week, show the teachers of St. John's how much you appreciate them by helping to serve them lunch! Volunteers are needed to help plan for decorations and meal preparation, serving and cleaning up. **Chairperson: NEEDED**

BASKETBALL TOURNEY & TACO DINNER –January 30

Join our Parents vs Students Basketball Tournament & Taco Dinner to wrap up Catholic Schools Week. Volunteers are needed on the planning committee, promotion, serving tacos, concessions, game announcer, and refereeing. **Chairperson: Needed**

FRUIT SALE – January/February

Amazingly fresh oranges and/or grapefruits picked in Florida then sent directly to us. **Chairperson: NEEDED**

***MIDDLE SCHOOL DANCE -**

Volunteers needed to help plan, chaperone, and otherwise make this dance a special event for your middle school students. **Chairperson: Jan LaCount**

BAKE SALE – April

Baked goods ready for purchase! This is a great opportunity to show off your baking skills and raise money for SJB. This fund-raiser is 100% profit. Help is needed to set-up, sell, and clean up after. **Chairperson: Serena Magnuson**

SPIRIT T-SHIRT DESIGN – April

Every year the 7th graders have an opportunity to leave their legacy with the school by designing the Spirit T-shirts for the following year. Students can purchase these t-shirts and wear them on Tuesdays (or days designated by the Principal) instead of their school uniforms. Volunteers are needed to help organize the design contest, promote and accept orders for the t-shirts, and distribute orders. Pre-orders are taken at the end of the school year (for the following school year). T-Shirts are available for sale at the Annual Open House in August. **Chairperson: Joy Abel**

AUCTION – Saturday, April 25

The annual auction is SJB's biggest fundraiser, traditionally held in the Spring at St. John The Baptist School. Committee meetings begin in January. A lot of work is involved in a successful event, and we can never have too many volunteers! We need people to make phone calls requesting donations from area businesses, assist in numbering baskets, data entry, work events the evening of the auction, set up, take down, and much more.

Chairperson: Nicole Thomson

- The new Kindergarten class features the auction dessert table. Grades 1-8 are asked to consider providing a cold appetizer for the buffet table.
- Each class/grade makes a project for the auction. **Volunteers** are needed to lead the project for each class. Ideas are always welcome.
- Families in Grades K-2, Grades 3-5, and Middle School are asked to consider sending in a determined dollar amount for a group auction item.
- Families are encouraged to donate items to be auctioned – be creative and fun! Classes also sponsor auction items, and you may be asked for a monetary donation.
- **Watch the School Newsletter or your Parent Folders for more information!**

***D.A.R.E. GRADUATION – Spring**

Revised 8.2012

Help encourage the 5th graders on their journey to make positive choices against drugs and alcohol! Help is needed to serve cookies and milk at graduation. **Chairperson: NEEDED**

***ART SHOW- May**

Assist by serving cookies and milk to SJB students and families. **Chairperson: NEEDED**

RUN FOR IT – MAY

A great opportunity to get outside and exercise! Students secure donations and run ¼ mile laps for 20 minutes in the spring to raise money for SJB. Volunteers needed to help track students' lap count and set up track. Fun way to encourage the students and get your service hours! **Chairperson: Cathy Moreau**

SPRING PLANT SALE & BAKE/Brat Sale – May 2

Beautify your porch and yard – even get those tomatoes for the season (maybe even a gift certificate to give to your hard-to-gift mothers!) Volunteers are needed to help collect and distribute plant orders, recruit SJB's finest bakers to donate their goods, collect money, and other activities. **Chairpersons: Jennifer Weslow & Barb Weslow**

SWEET MIMIS YOGURT BAR- May 15/16

Visit Sweet Mimis Yogurt Bar at Velp Avenue. from 11am-10pm. Let them know that you are from SJB and we will receive a percentage of the sales. **Chairperson: NEEDED**

***GRADUATION RECEPTION - May**

This is a very special time for our 8th graders! SJB tradition holds that 7th Grade parents, help make the 8th Graders' last year at SJB memorable by volunteering to help with the 8th grade graduation reception. Volunteers are needed to plan the reception, assist with preparation, and assist in various activities during the reception. **Chairperson: NEEDED**

***GRADUATION GIFT (8TH GRADE)**

8th Grade Parents, help your child leave their class legacy with SBJ by coordinating the "8th grade school gift." See your child's homeroom teacher for more information

*** SCHOOL CARNIVAL - June**

Celebrate the end of the school year with activities and fun for the kids! Help is needed to plan the event and lead various activities throughout the day. **Chairperson: NEEDED**

GOLF OUTING –June

Golfing at Thornberry creates a great opportunity to gather a foursome of golf buddies to raise money for SJB. **Chair person: Mike Hackl**

***MORE! – Year Round**

Do you have talents and skills you would like to share with the school or your child's class? - Contact your child's teacher or Vicki Marotz.

REMEMBER!

All volunteers must complete the "Protecting God's Children" VIRTUS class and complete a background check through the Diocese before you may volunteer with the children of St. John's. If you have not completed these requirements, contact the office or watch the School Newsletter or Parish Bulletin for opportunities coming soon.

HAVE AN IDEA FOR A FUNDRAISER?

Contact Lisa LaCount or Cristina Casis on the Site Advisory Council.

* Denotes volunteer opportunities that don't apply to Service-in Kind requirements.