



Safety Practices

Below is a brief outline of the safety procedures at St. John the Baptist Catholic School. All of these procedures are described in the family handbook, but are being published separately to help everyone in the community better understand our practices. Safety is of highest importance in our school and it is important that everyone works together to ensure the safety of our students. These practices have been developed in conjunction with the parish staff and local law enforcement

Traffic Flow

- See map on the back for further details.
- Please note that from 7:50-8:05, and again from 2:55-3:10, students will only be allowed to enter and exit the building through door #2 (drop-off/pick-up) and door #6 (all bus students).
- All doors will be locked at 8:05. Students arriving after 8:05 will need to enter through door #1 and sign in at the office.
- No drop-offs are to take place on Glendale.
- Staff will be outside enforcing this traffic flow on a regular basis.

Visiting the school

- All visitors must enter through door #1. Visitors may enter by pressing the call button, and an office staff member will electronically unlock the door.
- All visitors must then sign-in at the office and receive a visitor badge. This badge will need to be worn at all times while in the building.
- Upon leaving, all visitors must sign out and return their visitor badge in the office.
- Staff are instructed to direct any person not wearing a visitor badge to the office.
- Any volunteer needs to have completed the “Protecting God’s Children” class and have a current background check on file.

St. John the Baptist Catholic School Traffic Flow

